**PRAIRIESTAR METROPOLITAN DISTRICT NO. 2**

141 Union Boulevard, Suite 150

Lakewood, Colorado 80228-1898

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NOTICE OF A SPECIAL MEETING AND AGENDA

Board of Directors: Office: Term/Expiration:

Scott Sarbaugh President 2022/May 2022

Neil Almy Treasurer 2022/May 2022

Jennifer Davis Assistant Secretary 2020/May 2020

Richard McCabe Assistant Secretary 2022/May 2022

Kathy Sidney Assistant Secretary 2020/May 2020

Judy Leyshon Secretary

***DATE:*** ***September 11, 2019***

TIME: 6:00 P.M.

***PLACE:*** ***Town of Berthoud***

***Conference Room 2nd Floor***

***807 Mountain Avenue***

***Berthoud, Colorado 80513***

I. ADMINISTRATIVE MATTERS

A. Present Disclosures and Potential Conflicts of Interest.

B. Approve Agenda, confirm location of the meeting and posting of meeting notices.

C. Consent Agenda – These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

* Approval of Minutes of the March 27, 2019 Regular Meeting (enclosure).

D. Discuss new legislation for posting meeting notices on website (enclosure).

E. Review and consider adoption of First Amendment to Resolution No. 2018-09-01, Establishing Regular Meeting Dates, Time and Location, and Designating Locations for Posting of 72-Hour and 24-Hour Notices (enclosure).

PrairieStar Metropolitan District No. 2

September 11, 2019 – Agenda

Page 2

F. Review and consider adoption of Resolution No. 2019-09-01, Resolution of the Board of Directors of the PrairieStar Metropolitan District No. 2 Establishing Regular Meeting Dates, Time and Location, Establishing District Website, and Designating Location for Posting of 24-Hour Notices (enclosure).

G. Discuss §32-1-809, C.R.S. – Transparency Notice reporting requirements and mode of eligible elector notification.

II. PUBLIC COMMENT

**Note to reader: Pursuant to the Joint Resolution between District Nos. 1 and 2 regarding adoption of Policies and Procedures Governing the Enforcement of the Protective Covenants of PrairieStar; District No. 1 is the Operating District and District No. 2 is the Taxing District. It is the intent that District No. 2 provide covenant enforcement services and that District No. 1 provide all improvements and perform all operational services on behalf of the Districts.**

A. Public Comment.

B. Community Liaison Committee Report.

III. COMMUNITY GOVERNANCE / OPERATIONS & MAINTENANCE MATTERS

A. Status of Covenant Control and Design Review (Peggy Ripko to report).

IV. DEVELOPER REPORT

A. Status of construction in the community and lots under contract.

V. FINANCIAL MATTERS

A. Review and accept unaudited financial statements through the periods ending June 30, 2019 (enclosure).

PrairieStar Metropolitan District No. 2

September 11, 2019 – Agenda

Page 3

B. Review and consider approval of 2018 Audit and authorize execution of Representations Letter (enclosures).

C. Consider appointment of Dazzio & Associates, PC to perform the 2019 Audit for an amount not to exceed $\_\_\_\_\_\_\_\_\_\_ (to be distributed)***.***

D. Conduct Public Hearing to consider Amendment to 2018 Budget and consider adoption of Resolution to Amend the 2018 Budget and Appropriate Expenditures (enclosure).

E. Conduct Public Hearing to consider Amendment to 2019 Budget and (if necessary) consider adoption of Resolution to Amend the 2019 Budget and Appropriate Expenditures.

F. Conduct Public Hearing on the proposed 2020 Budget and consider adoption of Resolution No. 2019-09-\_\_\_ to Adopt the 2020 Budget and Appropriate Sums of Money and Resolution No. 2019-09-\_\_\_ to Set Mill Levies (for General Fund \_\_\_\_\_\_\_\_, Debt Service Fund \_\_\_\_\_\_\_\_ for a total mill levy of \_\_\_\_\_\_\_\_) (enclosures – preliminary assessed valuation, Resolutions and draft 2020 Budget).

G. Consider authorizing the District Accountant to prepare and sign the DLG-70 Mill Levy Certification form for certification to the Board of County Commissioners and other interested parties.

VI. LEGAL MATTERS

A. Consider adoption of Resolution No. 2019-09-\_\_; Resolution Calling a Regular Election for Directors on May 5, 2020, appointing the Designated Election Official (“DEO”), and authorizing the DEO to perform all tasks required for the conduct of mail ballot election (enclosure). Self-Nomination forms are due by February 28, 2020. Discuss the need for ballot issues and/or questions.

PrairieStar Metropolitan District No. 2

September 11, 2019 – Agenda

Page 4

VII. OTHER BUSINESS

A.

VIII. ADJOURNMENT ***NO FURTHER MEETINGS ARE SCHEDULED FOR 2019***

Informational Enclosure:

• Memo regarding New Rate Structure from Special District Management Services, Inc.